

## South Central Public Health

### South Central Healthcare Preparedness Advisory Board and Coalition Meeting Minutes

February 27, 2019 – 2:00 – 4:00 pm

**Attendees:** Corwin Lewis, Dana Legaard, Jackie Frey, James Pennington, Janna Johnson, Jeremiah Yates, Josh Jensen, Larry Troxell, Logan Hudson, Mirela Avalos, Missy Shurtz, Nelson Long, Richard Ord, Tanya Stitt, Teri Jones, Tracy Rue

### Advisory Board/Coalition Meeting

TOPIC	DISCUSSION
Welcome and Introductions	Larry welcomed members to the meeting. Participants introduced themselves and the agency they represented.
Approve Minutes from the November 28, 2018 Meeting	The Minutes were approved as written.
Coalition Realignment Update	We continue to discuss and determine how a regional coalition will work for those of us in District 5. As previously mentioned, realignment is based on patient flow and our six hospitals send patients to Pocatello, Boise, and Salt Lake City. We do not fit the mold of moving patients in just one direction. Coalition members have stated they would prefer participating with Districts 6 (Pocatello) and 7 (Idaho Falls) since we are already involved with them to some degree. However, we will probably need some participation with Districts 3 (Caldwell) and 4 (Boise) since we send patients in that direction as well. Any regional meetings we schedule would likely be via Go-to-Meeting so coalition members do not have to travel. We will retain our name as the South Central Healthcare Preparedness Coalition and be referred to as a local coalition. We will continue to meet quarterly and discuss topics of interest, conduct planning meetings, training, and participate in exercises as necessary. We will also participate regionally as the need arises. We could also see some collaboration with northern Utah since the Assistant Secretary for Preparedness and Response (ASPR) vision is to be able to respond regionally during an incident. There are many areas requiring further discussion with our counterparts at the Idaho Department of Health and Welfare and Districts 3, 4, 6 and 7 and changes will likely occur after the beginning of our next allotment year on 1 July 2019. We hope to have an update for you at the May coalition meeting.
Infectious Disease Workshop/Ebola	Public Health held a very successful workshop in October 2018 and would like to do another this coming fall. We would like to get some ideas from coalition members on topics/specific presenters or, perhaps, you have

	<p>someone from your organization that would like to present. We are looking at other special pathogens and would like individuals with the expertise in this area to present. We received suggestions from coalition members regarding RSV, influenza, and TB. Also, learning about donning and doffing PPE for highly infectious diseases; additional information regarding Ebola; and information regarding measles mumps, and norovirus. Coalition members feel like donning/doffing PPE would be a potential topic and we will look at bring someone in to conduct training. Measles is another topic of interest due to the outbreak in Washington state. One of our nurses recently spent two weeks working with Public Health in Washington and could present on her experience at the workshop. We would like to have topics decided by the May coalition meeting so we can make the appropriate plans in time for a fall workshop. <b>On March 4<sup>th</sup>, Larry resent a survey to coalition members to complete regarding the workshop. This survey was previously sent and we had 22 responses. If you did not initially respond, please do so as soon as possible.</b></p>
<p>Provide EEI Training to Healthcare Partners</p>	<p>Members reviewed the Essential Elements of Information (EEI) form that we complete during StateComm bridge calls for situational awareness. If a hospital needs to evacuate, we can collect the information and determine which other hospitals could assist with taking patients. StateComm has this form in their computer and completes the form with information provided during the call. They will then share the completed form with the liaison to establish a record of the call with current information. If any hospitals have new members on staff who will participate in bridge calls, we can contact IDHW and ask them to provide training.</p>
<p>Hospital EEI Bridge Call</p>	<p>We completed an influenza exercise (bridge call) with hospitals in January and I believe it went well although I received no feedback from IDHW. We will most likely have another EEI exercise and bridge call in May.</p>
<p>Regional Readiness Rendezvous</p>	<p>The Rendezvous is going to be held in Pocatello at the Idaho State University Stephens Performing Arts Center on April 1<sup>st</sup> and 2<sup>nd</sup>. Coalition members were emailed the flyer and agenda and we have eight individuals who are planning to attend. Additionally, a free Basic Disaster Life Support (BDLS) course will be offered at Southeastern Idaho Public Health, 1901 Alvin Ricken Dr., Pocatello, Idaho on April 3rd as an extension to this conference.</p>
<p>Coalition Surge Test</p>	<p>The Coalition Surge Test (CST) this year is a functional exercise to test evacuation capabilities and patient placement in alternate facilities. The evacuation of patients will be simulated. A functional exercise is typically focused on exercising plans, policies, procedures, and staff members involved in management, direction, command, and control functions. We will simulate evacuation of 20% of total staffed acute care beds for those agencies participating. Currently I have the following agencies participating: North Canyon Medical Center, St. Luke's Jerome, St. Luke's Magic Valley, St. Luke's Wood River, Serenity Transitional Care, and the Sawtooth Surgery Center. If anyone else would like to participate in the evacuation process or as an observer please let me know.</p>

<p>DQE Evacuation Training/Tabletop Exercise</p>	<p>We have 46 people who have registered for the evacuation training and tabletop exercise to be held at St. Luke’s Magic Valley, Oak Rooms 5 and 6, on March 13<sup>th</sup> from 9:00 am to 4:00 pm. Weather permitting; we have people coming from as far away as Rexburg, Idaho Falls, Pocatello, Weiser, and Boise. I spoke with my counterpart in District 1 regarding the DQE training and exercise they held February 26<sup>th</sup>. She indicated that Dr. Levitin provided very good information, had lots of interaction with the audience, shared examples, and was very relaxed and good-natured. Her audience was primarily hospitals and skilled nursing facilities but she also had representation from fire/EMS and one surgical center. I was asked what DQE stands for and received the following: Haz/Mat DQE, Inc. It stands for Hazardous Materials Decontamination Quick and Easy. Their decontamination showers are made with a series of quick-connects and they are both “quick and easy” to build hence the company name.</p>
<p>Coalition Assessment Tool Review</p>	<p>Along with members of the Advisory Board, we reviewed the Coalition Assessment Tool (CAT) on January 11<sup>th</sup>. This was in preparation to send the tool to Health and Human Services by the end of January. The review went well with only a few minor changes. We will review the CAT again for final submission by June 30<sup>th</sup>.</p>
<p>Response Plan Update</p>	<p>Larry has been writing a coalition response plan and has shared the draft with coalition members through email. Presently the plan is approximately 85% complete. We have been asked by IDHW to write a regional response plan but we believe one regional plan will not work because Districts 5, 6, and 7 are spread too far apart. An incident occurring in District 7 (Idaho Falls) may not have an effect on District 6 (Pocatello) or District 5 (Twin Falls). What we believe will happen is that a regional response plan will be very basic in nature and will include our three individual district plans as attachments. If an incident does occur, the regional plan will defer to the specific district plan for a response to that incident. This appears to be a logical step based on the rural nature of our regional coalition.</p>
<p>Promote Use of WebEOC</p>	<p>There are several agencies currently using WebEOC but some need additional training. We have a coalition event board for members to share relevant information about their agency or planned training. We are also planning to build a coalition resource board for members to update resources available for utilization between agencies during an incident. If anyone would like training on WebEOC we would be happy to speak with Karl DeHart at IDHW and ask him to present to members locally. Tanya, Jerome County OEM, mentioned they were planning to hold a WebEOC training session at the Jerome County Sheriff’s office and we could include coalition members in that training. Larry sent an email to the coalition asking for interest in this training. Please let him know if you are interested as soon as possible.</p>
<p>MRC Updates/Info</p>	<p>The current number of Medical Reserve Corps (MRC) volunteers is approximately 180. In January, we completed a CPR first aid training and had five volunteers CPR certified. We also had a Stop the Bleed training and approximately eight volunteers attended. Nelson worked with HOSA-Future Health Professionals, formerly known as Health Occupations Students of America, at Canyon Ridge High School on a school project to</p>

	<p>teach students “Until Helps Arrives” training. This training is designed to help students learn how to save a life before first responders arrive. He is also planning to have a Point of Dispensing (POD) training for MRC volunteers to prepare them for the upcoming exercise in April. To date, he has 17 volunteers who have signed up to participate in the exercise.</p>
<p>Statewide POD Exercise</p>	<p>We will be participating in a statewide Point of Dispensing (POD) exercise on April 24<sup>th</sup> at Jerome High School. The scenario is a bio-terrorism attack with the release of Anthrax in Jerome County. We will request the Strategic National Stockpile (SNS), which is the United States national repository of antibiotics, vaccines, chemical antidotes, antitoxins, and other critical supplies to treat the affected population. The medication and supplies will be flown into Boise and then trucked to our District Distribution Center (DDC) where it will be off loaded and inventoried. Then, the medication and supplies will be transported to Jerome High School for dispensing to the population. For the exercise, only boxes of empty bottles will be shipped to us. Public Health is collaborating with the Jerome County Office of Emergency Management and the Jerome School District to test our capability to respond to this type of an incident. We are working with various organizations to find actors to portray the individuals who need to obtain the needed medication. They will present at the Jerome High School and make their way through triage, completing the appropriate forms, and making their way through the various lines to obtain medication for themselves and their family. If any coalition members would like to participate as a patient or observe please let us know.</p> <p>We have also been working with several agencies toward completing closed POD agreements. As a closed POD, organizations have the option to receive and dispense medications directly to employees and their families. Closed PODs help minimize the impact of an emergency on the community by not sending their personnel to an open POD that will service most of the population. We currently have a closed POD agreement with St. Luke’s Magic Valley. We would deliver medication to the hospital for patients, hospital employees and their families. If any of the coalition member agencies are interested, we can look toward completing a Memorandum of Agreement (MOA) with you for closed POD operations. For any MOAs we complete, we would want to complete training with those organizations regarding POD operations and the Strategic National Stockpile (SNS).</p>
<p>What’s Going On?</p>	<ul style="list-style-type: none"> <li>• At the end of June, Jackie Frey will complete her two-year period of service as our coalition Chair. According to our By-Laws, the Chair-Elect, Kim Vega, will take over as the new Chair for the next two years. We will need to have nominations for the new Chair-Elect at the May 22<sup>nd</sup> coalition meeting. Please be thinking about who you would nominate or if you would like to volunteer for the position.</li> <li>• Twin Falls County is updating their all hazards mitigation plan and Jackie sent out a survey regarding hazards for completion. The 101<sup>st</sup> Civil Support Team from Gowen Field will be here in April to work with the fire departments. In August, Twin Falls County will be holding a tabletop exercise with Williams Pipeline and everyone is encouraged to</li> </ul>

	<p>attend. We have many natural gas lines in our area and the exercise will give agencies an idea of how to manage incidents or evacuations in an incident. Jackie will be sending out information regarding a media training in July but is not specific to Public Information Officers (PIO). Jackie will be an evaluator at our POD exercise in April. There are many changes within county departments and with individuals leaving and there is some reorganization and education taking place.</p> <ul style="list-style-type: none"> <li>• Family Health Services is opening a new clinic in Rupert on March 25<sup>th</sup>. They are in the design process for a new building in Jerome at the end of 2019.</li> <li>• The Southern Idaho Pain Institute had a CMS survey in January. They did well and appreciated the assistance of Trish Heath and Jackie Frey with their emergency preparedness plan. They were asked by the CMS who they collaborated with and their reply was the South Central Healthcare Preparedness Coalition that validated their position with a legitimate group. The Pain Institute also participated in the Ebola workshop last fall.</li> <li>• Public Health has been preparing for a potential measles outbreak in light of one that recently occurred in Vancouver, Washington and other states. One of our nurses spent two weeks in Washington assisting with the outbreak and was able to bring back a lot of good information. They have been coordinating with many local doctor's offices and some coalition member organizations. It is a good time to determine how you will respond to an infectious disease (Is your Emergency Preparedness Plan up-to-date?). Public Health is available to assist if necessary. Influenza appears to be peaking later than normal and we still have vaccine available. The vaccine works much better than last year.</li> <li>• The Sawtooth Surgery Center is preparing for an accreditation survey sometime in the next couple of months. CMS will probably arrive shortly thereafter for a survey.</li> <li>• Parke View Rehabilitation and Care Center has not had to deal with influenza this year. They are doing some training and preparing for their Life Safety survey, which should occur soon.</li> <li>• Bennett Hills Rehabilitation and Care Center has changed companies a couple of times over the past six months and things are going well. They had their Life Safety survey in January that identified an issue with fire extinguisher location. The building was built 50 years ago and codes have changed since then. The fire extinguishers have been moved back two inches per the requirement. Their Emergency Preparedness Plan met all requirements and drills they participated in were highly satisfactory. They will also have to change all of the sprinklers in the attic due to the age of the building.</li> <li>• North Canyon Medical Center had their DNV accreditation and successfully passed. They are preparing a new clinic location in Twin Falls and hope to be open by the end of April or beginning of May. Jeremiah mentioned that he was able to find many emergency preparedness plan templates online and was able to use one for their</li> </ul>
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	<p>new clinic in Buhl. The Twin Falls clinic will offer different services and he will need to find a template that fits.</p> <ul style="list-style-type: none"> <li>• Gooding County OEM is working on an update of their all hazards mitigation plan.</li> <li>• Jerome County OEM will be collaborating with Gooding and Lincoln County OEMs on April 23<sup>rd</sup> to conduct an operation center activation exercise ahead of the POD exercise the following day. They are also collaborating with the school district on phasing in the Stop the Bleed program and working on signage for crosswalks for children safety.</li> <li>• Public Health has been completing staff training on roles and responsibilities in preparation for the April POD exercise. We recently conducted a tabletop exercise with our staff and Jerome County personnel in preparation for the POD exercise.</li> <li>• Riverview Surgery Center has been conducting internal discussions regarding intruders, calling trees, and other potential concerns.</li> <li>• Magic Valley Paramedics has staff attending ICS courses as well as Stop the Bleed and CPR training. Their EMS calls are running at about 35 per day and have not been slowing down.</li> <li>• Serenity Transitional Care is preparing for their Life Safety survey. They are also planning to expand their therapy gym. They are also under new management by Tanabell Health Services.</li> <li>• We are expecting to receive our new Funding Opportunity Agreement (FOA) at any time. The FOA provides our direction for the new allotment year beginning 1 July 2019. We will also begin a new five-year budget period at that time. Next year pandemic influenza will be a focus and the following year will be a response to an earthquake in eastern Idaho. The coalition will most likely be involved to some degree. Josh is also on the State EMS Advisory Committee along with Mark Phillips from Minidoka Memorial Hospital and others. This coming August there will be an exercise called Crimson Contagion but we do not have the specifics on our level of participation. This will be a nation-wide exercise dealing with pandemic influenza. <b>Josh would like coalition members to be thinking about what they would like to work on next year and be ready to discuss at the May coalition meeting. This not a Public Health coalition but rather a local coalition that develops projects for everyone to be involved in.</b></li> </ul>
Adjourn	The meeting was adjourned at 4:00 p.m.
<p style="text-align: center;"><b>Meeting Dates</b></p>	<p style="text-align: center;"><b>All Healthcare Preparedness Coalition meetings are scheduled on the fourth Wednesday from 2:00 – 4:00 pm at South Central Public Health unless otherwise noted</b></p> <p style="text-align: center;"><b>August 22, 2018          November 28, 2018          February 27, 2019          May 22, 2019</b></p>