

South Central Public Health

South Central Healthcare Preparedness Advisory Board and Coalition Meeting Minutes

November 28, 2018 – 2:00 – 4:00 pm

Attendees: Corwin Lewis, Dan Schaffer, Dana Legaard, Jackie Frey, Janna Johnson, Jeremiah Yates, Josh Jensen, Kim Vega, Kyle Fraley, Larry Troxell, Logan Hudson, Lori Capps, Mirela Avalos, Missy Shurtz, Nelson Long, Payson Reese, Trish Heath, Scott Rasmussen, Tammi Harr, Tanis Maxwell, Tanya Stitt, Teri Jones, Tracy Rue

Advisory Board/Coalition Meeting

TOPIC	DISCUSSION
Welcome and Introductions	Jackie welcomed members to the meeting. Participants introduced themselves and the agency they represented.
Approve Minutes from the August 22, 2018 Meeting	The Minutes were approved as written.
Coalition Realignment Update	We have advised our IDHW counterparts in Boise that we plan to align our local coalition with the new regional coalition that will consist of the local coalitions in District 6 (Pocatello) and District 7 (Idaho Falls). We will also participate to some degree with District 3 (Caldwell) and District 4 (Boise). This is based on our local patient flow that includes Pocatello, Boise, and Salt Lake City. There are many details to work out and this transition will be ongoing through the remainder of this allotment year (1 July 2018 – 30 June 2019). The Office of the Assistant Secretary for Preparedness and Response (ASPR) is looking for coalitions to become regional and more response oriented. The idea is if an incident occurs somewhere in our region, we will be able to work with our partners and be prepared to respond to the incident. We hope to have new information on this in January and will update everyone at the February coalition meeting.
Coalition Response Plan	IDHW is moving us toward writing a regional coalition response plan. Larry has spoken with his counterparts in Districts 6 and 7 but plans have not yet been made to begin the process. In the interim, he is writing a local response plan and will need assistance in reviewing and updating the first draft. The local response plan could become part of the regional plan depending on how the regional plan is constructed.
EMS Mutual Aid Agreement	A regional EMS Mutual Aid Agreement was written in 2007 and Josh is working with EMS agencies in the region to review and possibly renew the agreement. Please discuss this agreement with your EMS agencies and determine if they are aware of the current agreement. Josh would like to get together with these agencies in January or February to discuss the possibility of writing a current agreement.

Communications Drill	We would like to have our hospitals and other agencies participate in a radio communications drill during the month of December. The idea is to see which agencies we will be able to speak with and add a scenario to determine what resources would be available if needed. We will be working with StateComm to set this in motion. Please let Josh know if you are interested in participating.
WebEOC	There is a coalition event board on the WebEOC website. If you are not familiar with WebEOC please let us know and we will assist you in gaining access. We can also assist with setting your organization up for training if needed. One of our goals is to add a local resource board which will list the resources available from our coalition members during an incident. If you have resources that could be made available during an incident, please compile a list and send it to Larry. We will compile the information and update it to the WebEOC resource board in the future.
NETEC Workshop	You all have a copy of the National Ebola Training & Education Center (NETEC) Workshop information regarding an upcoming workshop in March 2019 in Spokane, WA. If any of you are interested please let Josh or Larry know. We may be able to provide travel funds for this training. The training itself is free.
HAVBED Drill	Our hospitals recently participated in a no-notice federal HAVBED Drill (bed status reporting). Larry contacted hospital representatives just after he was notified which was approximately 20 minutes prior to the exercise start time. The goal is 75% of all hospitals providing complete information within 60 minutes and 100% of hospitals reporting complete information within 4 hours. The hospitals in our coalition all reported within 60 minutes with few discrepancies noted. We were the only coalition in the state to achieve 100% reporting within 60 minutes. I should also mention that Minidoka Memorial Hospital was also participating in an Active Shooter Drill at the same time and still made the initial reporting time. Kudos to all involved.
Coordinate Medical Readiness	Healthcare Coalition coordination is ongoing and we have a solid, sustained core membership that has been together for many years. We have good working relationships and are capable of responding to incidents and the needs of our local population if necessary.
Broaden Coalition Representation	Coalition members continually work toward bringing new members to the table and we have several agencies who have joined us over the past year. Larry asked members to continue to speak to people about the coalition and to let him know of any who may be interested in joining us.
Coalition Assessment Tool Committee	Last year we completed the Coalition Assessment Tool (CAT) and we need to review the information provided again this year. Larry would like to have two or three Advisory Board members, including hospital members, review the information sometime after the first of the year. An update is due by January 31 st with final submission due June 30, 2019. Larry sent a Doodle Poll to Advisory Board and hospitals members to determine a date for the review.
HVA Review and Update	The Hazard Vulnerability Assessment (HVA) template was sent to coalition members to review and complete or update information from last year. It is due back to him by May 31, 2019. The information collected last year was used to compile one HVA from our coalition and sent to IDHW. We

	<p>would like to have more agencies participate this year since we will be joining a regional coalition and would like to provide as much information as possible for our local and regional coalitions. Trish has a new HVA and Larry sent that to coalition members to use if they would like. All counties should have an All Hazard Mitigation Plan and agencies should review the plan specific to their location. This will help as you review and determine the appropriate responses to complete your individual HVA.</p>
<p>Emergency Medical Material List Update</p>	<p>The EMM information was due to Larry on December 3rd. He has received the information from all hospitals.</p>
<p>DQE Evacuation Training/Tabletop Exercise</p>	<p>We have scheduled this training/TTX and have 16 agencies, which includes 50 people, who have indicated they will attend. The training and exercise will be held on March 13, 2019, from 9:00 am to 4:00 pm, at St. Luke's Magic Valley, Lower Level, Oak Rooms 5 and 6. Lunch will be provided. Larry sent an email to coalition members to sign up for the course and create an account in TRAIN Idaho. Creating an account in TRAIN Idaho will allow us to track attendees and print a sign-in sheet for the day of training. If you have not registered for the course yet, please do so as soon as possible. If you need assistance or the links to register, please let me know.</p>
<p>Coalition Surge Test</p>	<p>We completed our first Coalition Surge Test (exercise) in April of this year. Overall things went well but we can make it better this next year. This is an exercise to test evacuation capabilities. We are planning to hold this exercise on either May 15th or 29th of 2019. Agencies who said they would participate are Minidoka Memorial Hospital, North Canyon Medical Center, Cassia Regional Hospital, Bennet Hills Center, St. Luke's Jerome, St. Luke's Magic Valley, St. Luke's Wood River, and the Clearwater Care Center. Our understanding is that Bennett Hills Center has been purchased by another healthcare entity and may not participate. We will need to begin planning for this exercise after the first of the year. Larry will select some dates and send a poll to those participants to determine a date/time that will work for everyone. Agencies will need to decide what specifically they want to test in the exercise keeping in mind that this is an evacuation exercise that will have various components within the evacuation scenario. The evacuation training and tabletop exercise in March is a precursor to the exercise in May. We would also like to add a communications component to the May exercise to continue testing our ability to communicate with hospitals and other agencies who have radio capabilities.</p>
<p>NIMS Compliancy</p>	<p>Larry sent new NIMS compliancy documents for hospitals to review, complete, and return. He has received information from everyone except Cassia Regional Hospital.</p>
<p>What's Going On?</p>	<ul style="list-style-type: none"> • Twin Falls County is going to be reviewing/revising their All Hazards Mitigation Plan in January 2019. Williams Pipeline would like to do an exercise with the LEPC regarding a natural gas line issue. The 101st Civil Support Team is working with all of the Fire Departments regarding training and understanding mutual aid between Fire Departments. • IDHW Behavioral Health is finalizing the amended contract for the continued operation of the Crisis Center. All eight counties in our region have utilized the center. The Crisis Center was originally designed for

	<p>divert of patients from hospitals and law enforcement but the majority have been self-referrals or referrals from family members and friends. By the beginning of 2019, they will have crisis centers operating in all regions in the state.</p> <ul style="list-style-type: none"> • Serenity was purchased by Tanabell Health Care Services and are now known as Serenity Transitional Care. Their new administrator is Shauna Krause. • Public Health has seen an increase in influenza activity and has seen one death in the state so far. • The St. Luke’s system is currently going through a restructure and there will be quite a few changes moving forward. There will also be some changes in emergency management. SLMV is having a suspicious package exercise with TFPD and the Fire Department. • Family Health Services is opening a new facility in Rupert hopefully in February/March 2019. Their services will include medical, dental, and pharmacy. They are also building a Jerome facility in summer/fall 2019. • NCMC is close to opening their Buhl clinic. They are working on developing a new emergency plan. They will have a lab, x-ray, and family medical assistance. They are also working on an active shooter training for hospital personnel. • MMH recently held an active shooter exercise. Gaps were identified and additional training is planned ahead of a future exercise. • Visions Home Health also had an active shooter drill that was more educational than a drill. • Riverview Eye Surgery Center has conducted some drills and is focusing on internal communications. They have had an angry, abusive individual at their facility and staff feels the need for education. • Jerome County is working with Public Health to prepare for the full-scale Point of Dispensing (POD) exercise in April 2019. • Public Health has been completing internal training with staff to prepare for the full-scale POD exercise next year. We are also working to update/renew closed POD agreements with organizations throughout our area. We have been attending LEPC meetings to educate personnel on the Strategic National Stockpile (SNS)/Medical Countermeasures that are tied together with the POD. We also worked with MMH during their active shooter drill in their Emergency Operations Center (EOC). We also discussed setting up the Family Assistance Center and what would be needed to activate that center if needed. Josh is working on the recruiting process to replace Larry and the plan is to have the announcement posted to the state website sometime in January. The plan was to look toward hiring a Health Education Specialist however, this has changed and they are looking to hire a Program Specialist instead. The hope is to have someone on board near the end of March so there will be some time for training before Larry departs. • The Medical Reserve Corps (MRC) volunteers received a psychological first aid training from Scott at IDHW Behavioral Health that was well attended. They recently held an MRC orientation for new members.
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	<p>Additionally, there will be a Stop the Bleed training for MRC members in the middle January. In February there will be a CPR and First Aid Training.</p>
<p>Adjourn</p>	<p>The meeting was adjourned at 4:00 p.m.</p>
<p>Meeting Dates</p>	<p>All Healthcare Preparedness Coalition meetings are scheduled on the fourth Wednesday from 2:00 – 4:00 pm at South Central Public Health unless otherwise noted</p> <p style="text-align: center;"> August 22, 2018 November 28, 2018 February 27, 2019 May 22, 2019 </p>