

## South Central Healthcare Preparedness Coalition Meeting Minutes

February 22, 2017, 10:30 a.m.

South Central Public Health

**Attendees:** Jackie Frey, Josh Jensen, Larry Troxell, Lori Capps, Patricia Heath, Sara Otto, Scott Rasmussen

TOPIC	DISCUSSION
Welcome and Introductions	Larry welcomed members to the meeting. Participants introduced themselves and the agency they represented.
Approve Minutes from the November 16, 2016 Meeting	The Minutes were approved as written.
Utilize JRA and County Results to Conduct Risk Based Planning for Healthcare and the RHCC	Larry discussed the Jurisdictional Risk Assessment that was completed with assistance from the University of Idaho. He advised the group that he and Jackie Frey, Twin Falls County Emergency Manager, previously discussed the JRA and county results and they are basically the same. Floods, wildland and forest fires, and severe weather events appear to be most prevalent for our area. Trish mentioned that, for their hospital, the top risks are contagious patient, communications failure, severe weather, active shooter, and a community bio event. Severe weather was most prevalent recently with many staff having to carpool to work this winter. Basically, all of our regional hospitals and counties have conducted risk-based planning for their areas and coincide with our JRA assessment.
Build Familiarity in the Coalition with the National Disaster Recovery Framework	Larry provided a handout regarding the basic information relating to the National Disaster Recovery Framework (NDRF). The NDRF provides guidance that enables effective recovery support to disaster impacted states, local tribes, and territorial jurisdictions. It also focuses on how best to restore, redevelop and revitalize the health, social, economic, natural, and environmental fabric of the community and build a more resilient nation. <a href="https://www.fema.gov/national-disaster-recovery-framework">https://www.fema.gov/national-disaster-recovery-framework</a>
Provide Training or Assistance to Healthcare Partners on Essential Elements of Information (EEI) Including Bridge Call Protocols	Larry played a recording of a bridge call conducted last year during the Cascadia Rising exercise. This recording provided coalition member's insight into bridge call procedures and how the essential elements of information form is utilized to collect information for situational awareness.
Identify Additional Locations for Local, BCFS, and 50-bed Federal Medical Stations	Larry mentioned we have identified Twin Falls High School and the College of Southern Idaho for set-up of 50-bed Federal Medical Stations. Larry asked members if they had any additional ideas about locations that could be used for a FMS. Jackie mentioned the CSI Health Sciences Building and Canyon Ridge High School as possibilities. The Health Sciences Building would be too small and does not have a generator. Canyon Ridge High School also does not have a back-up generator but individuals would have

	to be in various classrooms as there is not one central location capable of holding 50 beds. We will continue to seek out new facilities moving forward.
Sustain Efforts Supporting Immediate Bed Availability at a Level Sufficient to Meet Requirements for Patient Movement, Tracking of Bed Availability, and Patient Offload	Larry mentioned that hospitals support the state exercises for immediate bed availability but we have never had to move and track patients as an exercise requirement. Hospitals would determine methods of transportation based on the situation and patient needs. EMS could assist depending on whether or not they are busy with other duties. Trish advised that St. Luke's hospitals will discharge individuals if they are moved to another location, regardless of whether it's home or another medical facility. North Canyon Medical Center acts in the same fashion.
Sustain Planning with EMS for Triage and Transport to Support the Ability of Each Region to Achieve Immediate Bed Availability Including Mass Casualty Triage and Transportation to Facilities/Medical Shelters and Transport for Facility Evacuation	This is already in place for St. Luke's since Magic Valley Paramedics is a part of the hospital. Minidoka Memorial Hospital has a similar setup with EMS as well. North Canyon Medical Center has an MOU with Gooding county EMS for transport. They also have internal transport if necessary. Behavioral Health patients are moved through secure transportation. QRU staff could also assist if necessary.
Requesting Mental/Behavioral Health Support During Medical Surge Incidents	Larry reiterated that we already have a flow chart in Annex H that covers the mental/behavioral health request process. Consensus is that no changes are needed at this time.
Update Listing of Staff/Positions Authorized to Request Emergency Medical Materiel	Larry advised members that he will send out the current staff list for each hospital for review and update.
Train and Exercise Staff Authorized to Request Emergency Medical Materiel (new training)	The CD we put together for training several years ago is still current. Do we want to make changes to the training at this point or continue using the current CD? Josh mentioned that we would review our CD to see if any improvements can be made.
What's Going On?	<ul style="list-style-type: none"> <li>• Scott Rasmussen advised that April Theberge is representing IDHW Behavioral Health and is organizing the state's behavioral health disaster response efforts. Regional managers are now accessing WebEOC to stay connected for situational awareness during incidents. Training has been provided by VOAD; the American Red Cross has been outlining disaster response efforts and how behavioral health fits within emergency preparedness. Statewide, many managers are still trying to wrap their heads around what their role is in many situations. Managers in Region 5 seem to be ahead of other regions in this regard.</li> </ul>

	<p>Jackie asked if they were working with the new Crisis Center here in Twin Falls. IDHW Mental/Behavioral Health here in Twin Falls is contracted with our Public Health District. Public Health is sub-contracted with the service delivery of Crisis Center through Pro Active Advantage. Scott is the contract monitor to ensure elements of the contract are met.</p> <ul style="list-style-type: none"> <li>• Jackie Frey mentioned they have been busy with the local flooding, obtaining information needed for a Presidential declaration. She has been working with the American Red Cross and has a site on the county web page where people can go for information. She is also working on a committee to assist individuals with functional needs during a disaster.</li> <li>• Sara Otto stated they opened their new medical office plaza in December. They have moved their therapy, family practice, and a general surgeon into their new offices.</li> <li>• Josh mentioned the CMS workshop held at Public Health for agencies that will be required to meet CMS rules by mid-November 2017. On March 1<sup>st</sup> we will have an Ebola Workshop here at St. Luke’s Magic Valley with nearly 60 people planning to attend. At the end of March we will be doing a Medical Sheltering training and Tabletop Exercise in Jerome. On April 18<sup>th</sup> we will have the Ebola Functional Exercise with agencies and hospitals from the healthcare coalition. April 19<sup>th</sup> we will have a Medical Sheltering Exercise for Public Health staff.</li> <li>• Trish Heath said they would be beginning construction on their new medical office building next to the new surgery center. Outpatient Rehab, X-Ray, Lab, Occupational Health, and two clinics will occupy the building. This will also allow the hospital to open up additional beds in a surge situation. She is working with Air St. Luke’s on their emergency management plan and working with St. Luke’s Boise on developing their Incident Command process. They are also hosting CISM training March 27<sup>th</sup> through 29<sup>th</sup> for outside agencies including six firefighters, four police officers, three IDHW Mental/Behavioral Health staff, Home Health and Hospice from the Wood River Valley, St. Luke’s Magic Valley staff, and Minidoka Memorial Hospital staff.</li> </ul>
Adjourn	The meeting was adjourned at 2:00 p.m.
<p><b>Meeting Dates (please</b></p>	<p><b>All Advisory Board meetings are scheduled one hour (9:30 – 10:30) prior to the coalition meetings listed below</b></p> <p><b>All Healthcare Preparedness Coalition meetings are scheduled on the fourth Wednesday from 10:30 to 2:30 p.m. unless otherwise noted</b></p> <p><b>Locations subject to change</b></p> <p><b>South Central Healthcare Preparedness Coalition (SCHPC)</b></p> <ul style="list-style-type: none"> <li>• <b>August 24, 2016</b> <ul style="list-style-type: none"> <li>○ <b>To be held at Minidoka Memorial Hospital</b></li> </ul> </li> <li>• <b>November 16, 2016</b> <ul style="list-style-type: none"> <li>○ <b>To be held at St. Luke’s Jerome</b></li> </ul> </li> </ul>

**add to  
your  
calendar)**

- **February 22, 2017**
  - To be held at St. Luke's Magic Valley
  - Oak Room #1, Lower Level
- **May 24, 2017**
  - To be held at St. Luke's Magic Valley
  - Oak Room #1, Lower Level

**All Healthcare Partners (hospitals, long-term care facilities)  
meetings will be scheduled  
on the fourth Wednesday from 10:30 to 12:00  
if necessary and will be held at Public Health  
unless otherwise noted**

**South Central Healthcare Partners (SCHP) (hospitals)**

- **Will meet as needed**