



**Board of Health Meeting  
January 27, 2016**

Present:

Linda F. Montgomery, Chair (Jerome County)  
Charlie Ritter, Vice-Chair (Lincoln County) - *Conf. Call*  
Tom Faulkner, Trustee (Gooding County) - *Excused*  
Angenie McCleary, Comm., (Blaine County)  
Terry Kramer, Comm. (Twin Falls County)  
Pam Jones, RN (Camas County)  
Cheryl Juntunen, RN (Minidoka County)  
Bob Kunau, Comm. (Cassia County)  
Peter G. Curran, MD, MHCDS, FACP (Medical Consultant) - *Excused*

Staff:

Rene LeBlanc, RS, District Health Director  
Cheryle Becker, RN, FACH & Preparedness Administrator – *Excused*  
Jeff Pierson, IT Resource Manager  
Melody Bowyer, EH Division Director  
Karyn Goodale-Durham, Community Health Director  
Jeremy St Clair, Fiscal Officer  
Eric Myers, Business Operations  
Amy Lierman, PIO - *Excused*  
Yvonne Humphrey, Admin. Asst. - II  
Kansas Guthrie, HR Associate

Guest(s):

Debbie Thomas, Chair- SCBHB  
Erica Estes, CRDS- Region V MH/BH

I. CONVENE: 1:35 p.m.

- Correspondence –
- Additional Agenda Items –
  - IV. E- Director’s Goals and Objectives for 2016.
  - Cancellation of February 2016 BoH meeting.

II. CONSENT AGENDA – Approved (by motion)

- A. Approval of Minutes, November 12, 2015.
- B. Financial Reports – November and December 2015.

**MOTION (made by Cheryl Juntunen and seconded by Pam Jones): “I move to approve the consent agenda”. Motion passed.**

### III. ACTION ITEMS

- A. Review/Approve SCPHD to serve as Administrative and Fiduciary Agent for South Central Behavioral Health Board & Behavioral Health Quick Care (Crisis Center) RFI Application- Rene LeBlanc. Mr. LeBlanc presented to the board the proposal set forth by the SCBH Board to request that the Board of Health serve as Administrative and Fiduciary Agent for RFI Application for the proposed Behavioral Health Quick Care. The board approved by motion

**MOTION (made by Commissioner Angenie McCleary and seconded by Cheryl Juntunen): “I move to approve that SCPHD serve as Administrative and Fiduciary Agent for South Central Behavioral Health Board and as lead agent for Behavioral Health Quick Care (Crisis Center) RFI Application”. Motion passed.**

- B. Review/Approve (by ratification) the Bellevue Office lease agreement between IDHW and SCPHD – Rene LeBlanc. Mr. LeBlanc presented to the board the terms of the contract agreement for the usage of the Bellevue office by Region V, behavioral health services. The monthly amount is \$449.86. There will be three (3) staff using the office. FOB name badges have been provided for access to the building. The board approved by motion.

**MOTION (made by Commissioner Angenie McCleary and seconded by Commissioner Bob Kunau): “I move to approve the lease agreement for the Bellevue Office between IDHW and SCPHD”. Motion passed.**

- C. Review/Approve the cancellation of February 24, 2016 BoH meeting – Rene LeBlanc. Mr. LeBlanc presented to the board the proposal to cancel the BoH meeting in February due to a conflict in his schedule with NACCHO in Washington D.C. that same week. Comm. McCleary also indicated she had a conflict the same week. It was noted the March meeting was set for the 16<sup>th</sup> (in order to deconflict Spring Break), therefore the board agreed and motioned to cancel the February 24<sup>th</sup> meeting. The motion passed.

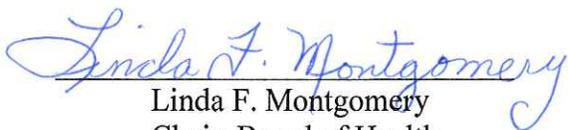
**MOTION (made by Commissioner Terry Kramer and seconded by Commissioner Bob Kunau): “I move to approve the cancellation of the February 24, 2016 Board of Health Meeting”. Motion passed.**

### IV. DISCUSSION ITEMS – NO ACTION

- A. Trustee Report: JFAC Brief & OPE Study- Rene LeBlanc. Mr. LeBlanc presented to the board a brief summary of the JFAC recommendations and results of the OPE study presented to JLOC and JFAC.

- B. SCPHD support to the South Central Behavioral Health Board- Erica Estes. Ms. Estes presented to the board the progress that has been made in the structure of the Bylaws for SCBH Board and the RFI application for the Quick Care center with the support and guidance of Mr. LeBlanc.
- C. Personnel Report – Kansas Guthrie. Ms. Guthrie presented the personnel report to the board; covering calendar years 2014, 2015, and 2016 (to date). The report included the total number of hires and total number of separations from employment.
- D. Strategic Plan Review (Year 3), Year 2 Report, and Goal Setting- Rene LeBlanc. Mr. LeBlanc presented the Strategic plan review to the board for year 3. Recommendations were made to Section II- Goal 7, to include CQI training for staff involved with project development, and to Goal 10, to include leadership training for key staff and management.
- E. Director's Goals & Objectives for 2016 and Board self evaluation form- Rene LeBlanc. Mr. LeBlanc presented to the board the BoH self-evaluation form for review. It was requested that it include questions to evaluate board members individually as well as the board as a body. The director's goals were also reviewed and it was requested that there be an addition to the goals that reflected leadership training.
- F. Next Meeting: March 16, 2016

VII. ADJOURN – 3 p.m.

  
Linda F. Montgomery

Chair, Board of Health



Attest: Rene R. LeBlanc  
Board Secretary/Director

Date: March 16, 2016