

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
October 24, 2012**

Board Members Present:

Linda Montgomery, Chair
Charles Ritter, Vice-Chair, Commissioner (phone)
Tom Faulkner, Commissioner, Trustee
Terry Kramer, Commissioner
Cheryl Juntunen (phone)

District Staff Present:

Rene R. LeBlanc, Director
Cheryle Becker, FACH Administrator (phone)
Merl Egbert, Environmental Health Director
Karyn Goodale, PHPP Programs Director
Jeremy St Clair, Financial Specialist, Sr.
Amy Lierman, Public Information Officer

Excused:

Don Clark
Angenie McCleary, Commissioner
Peter Curran, MD

Guests:

Minutes

The Board of Health Meeting was called to order by Ms. Montgomery at 1:35 p.m.

MOTION (made by Commissioner Kramer, second by Commissioner Faulkner): “I move that the Board approve the minutes of the September 26, 2012, meeting as corrected.” Motion carried.

Operations Report

Mr. St Clair reviewed the September Comparison to Budget report. Revenues and expenditures are as expected for this point in the fiscal year (total revenues – 30.54%, total expenditures – 23.77%). As directed by the Board, the computer replacement reserve fund was moved into the building fund for a total of \$1,122,248. The current pass through account balance is \$528,610.

Motion (made by Commissioner Faulkner, second by Commissioner Kramer): “I move that we file the financial report for September.” Motion carried.

Administration Report

Mr. LeBlanc reported that the Legislative Reception scheduled for November 14 has been rescheduled for November 28, 2012, due to other meeting conflicts for legislators. He reviewed the proposed agenda and invitation letter to be sent out after the upcoming elections. By consensus, both were approved. Mr. LeBlanc was invited to present at the District 26 Legislative Open House in Hailey on November 15. He has invited lead staff in Blaine County (along with Dr. Curran) to accompany him.

Ms. Lierman reviewed the draft of the 2012 Annual Report. A final copy will be sent to Board members prior to the Legislative Reception. Ms. Montgomery requested that a CD of information presented at the reception be prepared for those not able to attend. The Network of Care will be a major focus of the meeting with time allotted for questions and orientation of new elected officials.

At the IAB Conference in June, the body charged the District Directors to develop courses of action in how to handle our general fund distribution. Bruce Krosch, SWPHD Director, developed a historical summary and explanation of each of the possible funding options.

The Directors are recommending three options (out of ten) to the Boards for their consideration and advice to the Trustees before the December 4th meeting. Option 1 – remove “without Public Assistance” from the formula; Option 2 – shifting of the Population and Poverty percentages; and Option 3 –based on Idaho Code stating that general fund must match no less than 67% of the county contribution. Spreadsheets showing the appropriations for each method were reviewed. Mr. LeBlanc will prepare a new spreadsheet changing the public assistance to 1/7th for each district.

The Board discussed preparing a joint press release with Minidoka Memorial Hospital concerning facilities and services in the Minidoka County area.

Mr. LeBlanc reported that we have received contract paperwork from the Sun Valley Resort for the IAB Conference in May 2014. The dates, rates, and activities were discussed. A recommendation was made to be cautious as to the number of rooms blocked so the District does not have to pay for too many rooms.

MOTION (made by Commissioner Faulkner, second by Commissioner Kramer): “I move that we authorize Mr. LeBlanc to schedule the IAB Conference in Sun Valley in May 2014 and to enter into the contract with the Sun Valley Resort.”

Public Information Report

Ms. Lierman provided information on ads that were run in local newspapers during the spring and summer. The Network of Care has generated multiple activities, meetings, print ads, and electronic access points to be created. Mr. LeBlanc will be doing outreach to satellite communities and service providers to introduce the Network of Care.

The District will be participating in the Magic Valley Health Fair at the College of Southern Idaho on October 27.

Environmental Health Report

Mr. Egbert gave an update on the Malta Schools’ water situation. A plan of action was created, and everything has been completed except the boiler room. Source water samples are clean, but weekly samples taken inside the schools have been positive (coliform bacteria) due to pipes and equipment being disturbed as work on the system is completed. A parent liaison has been working with Richmond Petty, EHS, to disseminate information to the parents.

A sub-service disposal system program audit by the State was completed recently. An exit discussion with the State On-site Waste Water Coordinator was productive. Indications were that they will require more detail on the inspections.

The three-month process of sending out food establishment and septic installer permit/license renewals has begun. This year Paragon is being used, and new ways have been implemented to simplify the process. Initial letters are sent out, renewal license fees are received and recorded, receipts and license are then mailed out, and the process of contacting late payers begins. It is a busy time for the Environmental support staff.

Family and Children's Health Report

Ms. Becker was notified that the Cassia County School District had several children needing immunizations. After updating the IRIS reports, it was determined that 234 children needed to be immunized. A special clinic has been scheduled for November 2, and students in all Cassia County schools will be encouraged to participate.

Due to a student in Shoshone being diagnosed with tuberculosis, a special tuberculosis testing clinic will be held on November 5 as a precautionary effort. No fee will be charged as the State has given the District funds to conduct the clinic. No spread of infection is expected.

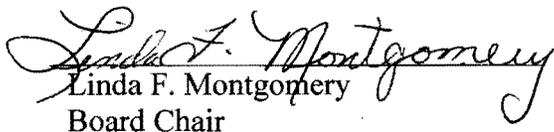
Ms. Becker had a meeting with a representative of the National Health Service Corps (NHSC) to determine our eligibility to become an NHSC agency. If so, our new physician assistant could apply to have part of her medical school training paid back. After the visit, we anticipate being approved as a NHSC agency. Rachel Nutting, Physician Assistant, was introduced to the Board.

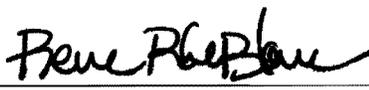
A chart of immunization fees for the seven health districts was reviewed. Our district is the only district with one administration fee scale (no variance for age, insurance coverage, or type of vaccine). A spreadsheet showing the costs for the immunization program by district was presented. The chart shows that the district could increase revenues if the district were to assess different fees for clients with insurance coverage.

Public Health Promotion and Preparedness Report

The Smoke Free Idaho Coalition received funding to help guide the efforts of five communities throughout the state to becoming smoke free. In our district, Ketchum was designated. We anticipate new contract deliverables in this effort to be included in our new Tobacco contract with IDHW. We continue to work closely with other areas on tobacco free efforts. The Tobacco Free Program is currently working with Oakley City and Ridley's Grocery to become smoke free campuses. Ms. Goodale will clarify if Ridley's program includes discontinuing tobacco sales or is for employees only.

MOTION (made by Commissioner Kramer, second by Commissioner Faulkner): "I move that we adjourn. Motion carried.


Linda F. Montgomery
Board Chair

Attest: 
Rene R. LeBlanc
District Director

Board Minutes approved on Nov. 28, 2012