

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
BOARD MEETING
March 25, 2009**

Board Members Present:

Everett "Buck" Ward
Linda Montgomery
Don Clark
Marvin Hempleman
Don Billings

District Staff Present:

Rene LeBlanc, Director
Bonnie Spencer, Deputy Director
Tom Machala, Communicable Disease and Prevention Director
Merl Egbert, Environmental Health Director
Maggi Machala, Community Health Director
Karyn Goodale, PHP Manager
Tami Pearson, Health Educator
Kathlyn Egbert, Management Assistant

Board Members Excused:

Marypat Fields
Angenie McCleary
Marvin Hempleman

Guests:

KMVT
John and Sandra Sexton
Valley Chapter of FCCLA
Twin Falls County Farm Bureau Women's Leadership Committee
Twin Falls Lions Club

Minutes

The Board of Health Meeting was called to order by Mr. Ward at 1:30 p.m.

Mr. Buck presented health heroes to community members nominated for their contribution to the health and well-being of our area. Recipients of the adult health hero award are John and Sandra Sexton who run the Mustard Tree Clinic that offers free medical care to people who otherwise would do without. The youth health hero award was presented to the Valley Chapter of FCCLA (Family, Career, and Community Leaders of America) whose projects include smoking prevention, proper nutrition, anti-bullying, and organizing a relay for life event. A group health hero award was given to the Twin Falls County Farm Bureau Women's Leadership Committee who sponsored a farm safety day camp for Twin Fall County residents and to the Twin Falls Lions Club for providing a mobile screening unit for health screenings throughout the Magic Valley.

MOTION (made by Ms. Montgomery, second by Mr. Billings): "I move that we approve the minutes of the last three Board meetings, January 28, 2009, February 13, 2009, and February 25, 2009." Motion carried.

Legislative/Trustee Update

Mr. LeBlanc reviewed legislation of interest to the health district. The child care bill has not run into any problems so far. There is some opposition as some legislators feel it undermines family values and that government should not be involved in regulating small day cares.

The food fee legislation has passed the Senate and has gone to the house (modified three times). Temporary and intermittent establishments will remain at the \$65 fee; commissary establishments would be increased to \$75 (\$85 second year); regular restaurants will be increased to \$95 (\$125 second year); and supermarkets (maintain more than two licenses) will be charged \$107.50)\$150 second year).

The open meeting law legislation makes changes in the way we site the reason for going into executive session.

JFAC has set our appropriation for FY 2010 significantly below this year's appropriation. Salary savings generated by our current five vacancies would cover this reduction in revenues. JFAC also debated several alternatives on how to require agencies to implement the personnel cost reduction. Final vote will require all agency budgets to include a 3% reduction in CEC and an additional 2% in personnel expenditures, regardless of fund source. All employees will automatically be given a 3% pay decrease effective on June 14, except elected officials, teachers, and judges. Mr. LeBlanc wrote to JFAC and Legislators from our counties about concerns that a mandatory pay decrease would raise.

IAB registration forms were received. The Board stands by their decision to only send the Director and Trustee to the meeting; the rest of the Board will join the business meeting by conference call. In this economic climate and with staff salaries being cut, the money not spent can be better used to provide services to clients.

Administrative Report

Division Directors will prepare information on program prioritization to be presented to the Board at the April meeting. The issue of shifting staff time to better utilize funds will be addressed. Mr. Ward would like to hear from program coordinators on how services are being affected by staff and contract shortages. A discussion was held concerning budget issues that the counties face that may affect their contributions to our FY 2010 health district budget. Board members need to be informed of services and staffing for discussion at upcoming County Commission visits and funding requests. A work session to address these issues was recommended; consensus was to add an hour to the April meeting.

The proposed schedule for Commission visits was presented and approved. Mr. LeBlanc will schedule orientation visits with the new County Commissioners.

Operations Report

Ms. Spencer reviewed the comparison to budget financial report. The report includes the budget revision numbers approved at the February meeting. February 2009 represents 66.67% of the fiscal year. Overall revenues (including the reserve draw) are at 69.54%. Expenditures are at 61.36%. The state has not requested the 2% holdback yet (\$28,000). Fees, donations, and contract revenues are coming in great with the exception of the child care contract and fees. The cash balance report now includes a column for comparison to last year's numbers. As of the end of February, the pass-through account balance is \$1,112,778. Most of capital outlay expenditures have not been made along with the software replacement expenditures.

Ms. Spencer reviewed a comparison of the state appropriation figures for FY-09 and FY-10 (statewide and individual district) showing the impact of the new appropriation to us. Our district's share is \$205,800 cut from our original appropriation share. In addition to that, our Millennium Fund appropriation was cut by \$30,400.

The District received the summary report of our recent audit for fiscal years 2006 and 2007. The good news is that we received an unqualified opinion on our financial statements. However, we did receive our first finding for internal control weaknesses in the process for preparing the financial statements and note disclosures. Ms. Spencer reviewed the examples identified by the audit team. The accounting and audit standards changed so it has been a learning curve for both the auditors and district financial staff.

District BMI School Assessment

Ms. Pearson, Physical Activity and Nutrition Coordinator, reported on the BMI school assessment completed last year. Third-grade students from selected area schools were assessed and the results compiled and shared with the schools. Our district has 16.2% of students considered overweight which is higher than the state average of 12.8%. These results become a baseline for future assessments, and the data can be used to help promote healthy lifestyles programs in the school districts. There is a concern that future contracts will not include further assessments.

Communicable Disease and Prevention Report

Mr. Machala reported that he is still looking for a nurse practitioner for the Family Planning program. Staff in satellite offices have been traveling to cover clinics throughout the district. He also reported that there was a death attributed to Meningitis in our district with other suspect cases. We initiated a phone bank to field the increased phone calls and answer questions.

Environmental Health Report

Mr. Egbert reported to the Board that two environmental staff received awards at the recent Idaho Environmental Health Association business meeting. Dan Kriz received the presidential award for longevity; and Melody Bowyer received the environmental health specialist of the year award for her work with the food safety coalition the last two years and recent graduation from the Leadership Institute. Mr. Kriz has submitted his retirement/resignation to be effective June 12, 2009. This will leave two vacant positions within the division that will not be filled at this time.

Mr. Egbert just received information that the health districts will now be monitoring dairies in conjunction with the public water systems contract. Seven dairies in our district have been determined to be public water systems because they serve more than 25 people every day.

Community Health

Ms. Machala reported that WIC client numbers continue to increase (from 6,418 clients in September to 6,795 in February). If the increase continues, it will be necessary to add clinical assistants to handle the caseload.

Five school health contracts have been received and signed this past month. The hourly fee was increased to \$55. Schools currently using Medicaid funding for school nursing may or may not

have funds available this coming year. We may not have nurses to provide this service if they ask to contract with us.

MOTION (made by Ms. Montgomery, second by Mr. Hempleman): “I move that we go into executive session as authorized by Idaho Law 67-2345 for the purpose of discussing employee or real property issues.” Motion carried.

Regular session reconvened at 4:05 and adjourned.

MOTION (made by Ms. Montgomery, second by Mr. Hempleman): “I move that we adjourn.” Motion carried.



Everett “Buck” Ward
Board Chairman

Attest:



Rene R. LeBlanc, Director
Secretary to the Board

Board Minutes approved on April 22, 2009