

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
Board of Health Meeting
October 24, 2007**

Board Members Present:

Everett "Buck" Ward
Marvin Hempleman
Linda Montgomery
Don Clark
Tom Faulkner
Peter Curran

District Staff Present:

Rene LeBlanc, Director
Bonnie Spencer, Operations Director
Merl Egbert, Environmental Health Director
Tom Machala, Communicable Disease and Prevention Director
Maggi Machala, Community Health Director
Bruce Fox, Public Information Officer
Patty Scott, Administrative Assistant
Sharlynn Van Tassell, WHC Coordinator

Board Members Excused:

Marypat Fields
Don Billings

Guests:

Terry Kramer, Twin Falls County Commissioner
Jeff Hepworth, Attorney
Nate Poppino, Times News

Board of Health Minutes

The Board of Health meeting was convened by Mr. Ward at 1:40 P.M. Mr. Billings and Ms. Fields were excused.

MOTION (made by Ms. Montgomery, second by Dr. Curran): "I move that we approve the minutes of the September 26, 2007, Board Meeting as mailed." Motion passed unanimously.

Mr. LeBlanc introduced and recommended Jeff Hepworth to be accepted as special counsel to South Central Public Health District. Mr. Hepworth is a second generation attorney and worked with his father, John Hepworth, for 12 years. He started his own practice in 1999. His focus is to provide service to his clients, and his firm's motto is "Ethical, Effective and Efficient." He feels he can provide excellent litigation services to the agency. When legal representation is needed at meetings, he will send the most qualified person from his firm for the issues at hand.

MOTION (made by Mr. Faulkner, second by Mr. Hempleman): "I move that we accept Mr. Hepworth as the legal representative for the health district." Motion carried

Operations Report

Ms. Spencer presented the Comparison to Budget and Cash Balance reports through September 2007. We have received half of our state appropriation and all of our Millennium fund appropriation. Contracts, fees, and donations look good. We have not received any of our food fees yet, but they should be coming in before the end of the year. Preventative services' fees are

coming in strong. General Support revenues include the IAB reimbursement, settlement of surplus vehicles, and payment for services for the Suicide Prevention contract. Expenditures are a little under the budgeted amount for the quarter, but they will pick up. The pass through account balance is \$1,046,250.

Ms. Spencer updated the Board on progress of the facility projects. Good progress is being made on the IT Server Room and the WIC area remodel. Exterior signage has been ordered. Carpeting is being done in three phases (east side completed, center section this next weekend, and WIC and Administration on November 2). The Jerome parking lot has been completed with finishing steps of landscaping and lights adjustment to be done. SIRCOMM provided parking for staff during the construction; Mr. LeBlanc will send them a letter of appreciation. The front door to the Rupert office has been replaced.

Mr. LeBlanc thanked the Board Members for their approval of the projects. The Jerome office has requested that the January Board meeting be held in their office. They have projects that the Board can view and hopefully approve for next year's carry over funds.

Director's Report

Mr. LeBlanc recapped recent meetings starting with the General Staff Training Day held at the Herrett's Center and catered by The White House. Guest presenters included Steve Allison ("Federal Deficit and Health Care Considerations"), District Dietitians ("Fighting Fat as we Get Older"), and Dr. Jim Girvan ("Public Health Ethics"). Mr. Hempleman and Ms. Montgomery represented the Board and enjoyed the meeting.

Mr. LeBlanc, along with other District Directors, met with the administrator of the Division of Health. Goals, commonalities, and core program priorities dependant on funding were discussed. It was good to discuss issues and concerns to achieve a better alignment of workload and interactions with our state agency counterpart.

Mr. LeBlanc and Ms. Machala provided information on the Nurse-Family Partnership program and meetings/discussion held at the District Directors' level and with state officials. The costs and benefits were outlined showing the impact on multi-generational problems. The program will be one of the topics on the agenda for the November Legislative/Commissioner Luncheon. Debbie Parrish will also present information on Child Health and Safety.

Mr. LeBlanc shared fact sheets that will be sent to JFAC (Public Health Districts Fiscal Review and Cash Balance Accounts). The fiscal review shows how public health districts derive their funding and how heavily we depend on contract funding. The cash balance report shows a combined balance at the end of FY 2007. A performance measure report will also be included for the Legislature showing cases managed and key services provided.

New Human Resources Policies pertaining to leave are to implemented effective October 22, 2007 (vacation, sick, FMLA, comp time, special leave). Future administrative leave now needs meet certain conditions or be approved in advance by the Governor. The Board approved leave for December 24 will be grandfathered. In the past, the Board has given staff special annual leave time for longevity. The Board discussed the new rules and how to best implement them before the end of the year and how to recognize longevity.

MOTION (made by Mr. Faulkner, second by Ms. Montgomery): “I move that we continue the Board administrative leave through the end of December and discontinue it in 2008.” Motion carried.

Community Health

Sharlynn Van Tassell provided information on the Women’s Health Check Program (WHC). Our district has a high Hispanic population; and through a grant from the Susan B. Koman Foundation, we have received funding for an outreach person to work with Spanish-speaking women. We are partnering with St. Luke’s Magic Valley Regional Medical Center to provide services for low income women aged 40 to 64. We currently have 36 contracting providers who diagnose and provide case management. We are the only district that pays providers to manage clients (\$70 per client for an average total of \$2,000/month). Over the past five years, we have served over 2,100 women from all eight counties of the district. The budget this year is \$72,000, with an additional \$21,000 from the Susan B. Koman Foundation.

MOTION (made by Mr. Faulkner, second by Mr. Hempleman): “I move that we go into Executive Session as authorized by Idaho Law 67-2345 for the purpose of discussing employee or real property issues.” Motion carried.

The Board returned to regular session.

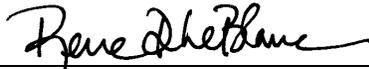
MOTION (made by Mr. Faulkner, second by Mr. Hempleman): “I move that we give Ms. Spencer a temporary position as Deputy Director with an increase as agreed upon for six months.” Motion carried.

At the General Staff Training, Ms. Montgomery became aware that it is sometimes difficult to collect payment for overseas vaccinations. She would like have a policy requiring payment in advance for overseas immunizations. Mr. LeBlanc will follow up on the recommendation.

Meeting adjourned at 3:40 p.m.



Everett “Buck” Ward
Board Chairman

Attest: 

Rene R. LeBlanc, Director
Secretary to the Board

Board Minutes approved on November 28, 2007