

**SOUTH CENTRAL PUBLIC HEALTH DISTRICT
Board of Health Meeting
September 26, 2007**

Board Members Present:

Everett "Buck" Ward
Marvin Hempleman
Linda Montgomery
Don Clark
Don Billings
Tom Faulkner

District Staff Present:

Rene LeBlanc, Director
Bonnie Spencer, Operations Director
Merl Egbert, Environmental Health Director
Tom Machala, Communicable Disease and Prevention Director
Maggi Machala, Community Health Director
Bruce Fox, Public Information Officer
Kathlyn Egbert, Management Assistant
Melody Bowyer, Food Program Coordinator

Board Members Excused:

Peter Curran
Marypat Fields

Guests:

Nate Poppino, Times News
Rhea Lanting, University of Idaho Extension
Tamara Taylor, College of Southern Idaho Aramark

Board of Health Minutes

The Board of Health meeting was convened by Mr. Ward at 1:30 P.M. Dr. Curran and Ms. Fields were excused.

MOTION (made by Ms. Montgomery, second by Mr. Hempleman): "I move that we approve the minutes of the August 22, 2007, Board Meeting as mailed." Motion passed unanimously.

Environmental Health Report

Ms. Bowyer reviewed activities conducted by the Food Safety Awareness Coalition that culminated in the airing of infomercials during September, National Food Safety Education Month. Rhea Lanting and Tamara Taylor, Coalition members, informed the Board of their activities and future plans to promote food safety. One item discussed is creating a rating system to recognize food establishments with good inspection results and who actively promote food safety. Coalition members were commended for their time and efforts in making the program a success.

Operations Report

Ms. Spencer reviewed the August Comparison to Budget report. Contract revenues and fees and donations were reported to be coming in over budget. Some additional general support revenues were received to reimburse some IAB expenses not covered by registration fees. Operating

expenses were up due to some one time expenditures. The pass through account at the end of August was \$1,184,810 (high due to receipt of half of our state funding and all of the Millennium Fund funding). The computer replacement fund and allocated reserves were increased by \$95,121 as authorized by the Board.

The FY 2008 Budget Revision Proposal was reviewed. Personnel went down by \$83,288, and Operating expenditures went up \$93,243 primarily due to the carry over expenditures authorized by the Board at the August meeting. The Building Capital outlay addition of \$246,614 includes costs for the Twin Falls building remodel. On the revenue side, the State appropriation was increased by \$15,500, and contract revenues decreased by \$62,511. The net change to the budget is an increase of \$258,299 with the total FY 2008 budget of \$6,652,179.

MOTION (made by Mr. Hempleman, second by Ms. Montgomery): “I move that we approve the budget revision as presented.” Motion carried.

Administration Report

Mr. LeBlanc updated the Board on the Department of Environmental Quality (DEQ) MOU with the health districts. It has been a two year process to get it to the signing stage. Mr. Egbert reviewed the objectives of the MOU which were to define the roles of DEQ and the health districts. The health districts have one contract with DEQ (Public Water Systems) and all other functions are by delegated authority from DEQ (sewage disposal, solid waste management, sanitary restrictions, pumpable waste, and water pollution/water quality). One major change is that the land applied sewage program will now be sited, inspected, and permitted by DEQ. A data information item has been added under each of the programs requiring the health districts to provide additional technical data information to DEQ and to add links to this data on our websites. DEQ will become the central repository of all data information. Where joint responsibilities exist, it is agreed that DEQ and the health districts will work cooperatively in the preparation of rules, standards, and technical policies or guidelines.

MOTION (made by Ms. Montgomery, second by Mr. Faulkner): “I move that we approve the Department of Environmental Quality MOU with the health districts and authorize Mr. LeBlanc to sign it.” Motion carried.

Mr. LeBlanc provided a recap of the recent Idaho Association of Counties meeting. There were lengthy discussions on the adjudication of water rights and reorganizing water districts. One thing of interest is the Frazier Ruling on health facility loans. Research is being done to see if the ruling will impact the health districts requiring projects or major purchases be paid off in one year.

The legislative/commissioner luncheon is planned for November 28 at The White House in Twin Falls. The five resolutions passed at the recent IAB Conference will be addressed. The regular Board of Health meeting will be held following the luncheon.

The Board discussed the leave schedule for the upcoming holidays. Mr. LeBlanc polled the other districts and found various schedules being implemented. It was suggested that the development of a holiday leave policy might help in making decisions in the future.

MOTION (made by Mr. Billings, second by Ms. Montgomery): “I move that we close the District offices on Monday, December 24, 2007, this year.” Motion carried.

Mr. LeBlanc requested new digital pictures be taken of Board members for inclusion in the annual report. A photographer will be available at 1:00 pm prior to the next meeting in October.

Work has been done on developing a new District name and logo and color palette for our District website, presentations, and printed materials. The proposed name is South Central Public Health District with a tag line of Prevent, Promote, Protect. Proposed colors for the logo are navy blue and white. Changes will be made through attrition.

MOTION (made by Mr. Hempleman, second by Mr. Billings): “I move that we adopt the new name and new color palette as presented.” Motion carried.

Fall Influenza Vaccine

Mr. Machala reviewed the press release and schedule for the upcoming influenza vaccination clinics. Clinics start on October 15. The charge for the influenza vaccination this year is \$27 (\$11 for the vaccine and \$16 for administration). Vaccinations at all sites are by appointment only. So far, vaccine availability looks good.

District Master Project Schedule

Mr. LeBlanc updated the Board on projects approved at the August meeting (computer server room, office signage, Jerome parking lot extension, carpet installation, and WIC remodeling).

The Board went into executive session at 3:25 P.M. and returned to regular session at 3:55.

MOTION (made by Ms. Montgomery, second by Mr. Faulkner): “I move that we adjourn.” Motion carried.

Meeting adjourned at 4:00 P.M.



Everett “Buck” Ward
Board Chairman

Attest: 

Rene R. LeBlanc, Director
Secretary to the Board

Board Minutes approved on October 24, 2007